



RELOCATION INFORMATION SERVICES

The Business Move Consultancy

Wilbur Smith Associates is an internationally renowned award-winning firm of consulting engineers, planners and economists. Its services are particularly strong in the transportation and infrastructure markets.



With its corporate HQ in South Carolina, WSA has almost 50 offices in the USA and further offices in Bangladesh, China, India, Saudi Arabia, Thailand, UAE and Vietnam.



RIS' activities included:

- Identification of main tasks and overall management
- Advice, support, liaison and representation with regard to fit-out and landlord issues
- Identification and resolution of facilities issues and on-going work environment
- Development of move communication strategy, including the welcome guide
- Move project definition
- Specify & tender removal, manage move contract
- Identify issues with storage and propose solutions
- Snagging

Final move implementation was extremely 'hands-on' with a core team of three – including WSA's local IT Manager and the IT Director from the US. There was no disruption to the firm's professional commitments.

Dubai office move

The phenomenal success of WSA's Dubai business meant that it rapidly outgrew its office premises in Khalid Bin Walid Street. Space was found at the prestigious Festival City development and the firm negotiated a contract to fit out the space.

The use of RIS considerably relieved pressure on local management, who were already at full stretch with normal work.

An RIS key task list was developed after the initial meeting, and this was used to drive forward and progress-check events. Tasks were allocated one of four categories – building, IT, move or people.



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