



RELOCATION INFORMATION SERVICES

The Business Move Consultancy

Bond Dickinson

Law firms **Dickinson Dees** and **Bond Pearce** in 2012 to form **Bond Dickinson**. Both were long-established firms at the top of their game in the UK. Bond Dickinson has offices in 7 cities in the UK and advises FTSE businesses, government organisations and individuals.



Relocation projects

RIS was first selected to organise Dickinson Dees' transfer of business from 5 distinctly weary buildings in Newcastle to the prestigious St Ann's Wharf development on the bank of the Tyne.



Aspects of the first move project included:

- Major cultural change for staff
- Necessity to reduce and convert filing storage
- Tendering the removal contract – many contractors did not believe to job was possible
- Introduction of structured staff move communication
- Very poor building access, internally and externally
- Fee earning by 0900hrs on the first working day

Based on the success of this project, RIS was asked to plan and manage subsequent major move as the partnership has expanded. This included moves to adjacent buildings, new space in Newcastle's City Centre, a massive reorganisation and consolidation as the partnership was able to obtain additional space at Trinity Court close to St Ann's Wharf and the move of its York office to the old Chocolate Factory. RIS then organised the move from York to new offices in Leeds.

Features of moves includes:

- A well-oiled efficient process, with exceptionally good teamwork
- Strategy and programme emerges quickly from initial discussions
- Longer serving staff know the move process well
- Standardised approach to packing, moving and unpacking files, and to IT moves
- No loss of fee earning capacity
- Normally nil crate retention
- Accuracy of move budgets
- Variety of different contractors employed (eg 4 different removers over the years), but the same results achieved
- High volumes of filing, personally allocated in a choice of layouts.



RIS has subsequently organised the merger moves for Bond Dickinson from respective London offices to new space at the Riverside, and a further 500-staff reorganisation in Newcastle.

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